

# MUSKEGON HEIGHTS PUBLIC SCHOOL ACADEMY SYSTEM

Board of Directors Special Meeting  
December 19th, 2023  
6:00 p.m.  
2441 Sanford Street  
Muskegon Heights, MI 49444

## OFFICIAL PROCEEDINGS

### I. CALL TO ORDER

The Special Meeting of the Board of Directors of the Muskegon Heights Public School Academy System, 2441 Sanford Street, Muskegon Heights, Michigan, was called to order by Leslie Kitchen-Slater at 6:00 p.m.

### II. ROLL CALL

#### **BOARD MEMBERS PRESENT:**

Leslie Slater, President; J.J Lewis, Vice President & Treasurer; Debra Bradford, Trustee

#### **BOARD MEMBERS ABSENT:**

Hillery Ross-Furse, Secretary

#### **ADMINISTRATIVE STAFF:**

Superintendent Reedell Holmes

### III. APPROVAL OF AGENDA

- I. **BE IT RESOLVED**, that the Muskegon Heights Public School Academy System Board of Directors make a motion to approve the agenda as presented.

Lewis MOVED and Slater SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis-Yes Bradford-Yes

### IV. APPROVAL OF MINUTES

**BE IT RESOLVED**, that the Muskegon Heights Public School Academy System Board of Directors make a motion to approve the minutes of the October 21st, 2023 and November 21st, 2023 regular meetings, and the December 6th, 2023 Special Meeting.

Lewis MOVED and Bradford SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse- Absent Lewis- Yes Bradford-Yes

V. **CLOSED SESSION**

**BE IT RESOLVED**, that the Muskegon Heights Public School Academy System Board of Directors make a motion to go into closed session to discuss attorney client privileged information at 6:03 p.m.

Lewis MOVED and Slater SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis-Yes Bradford-Yes

**BE IT RESOLVED**, that the Muskegon Heights Public School Academy System Board of Directors make a motion to come out of closed session at 7:17 p.m.

Lewis MOVED and Bradford SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis- Yes Bradford-Yes

VI. **PUBLIC COMMENT** - No Public Comment

VII. **FINANCIAL UPDATE**

Mark Graham provided a financial update including the November bank reconciliation, YTD November budget report, YTD November check report, vendor invoice list for payment, and a second budget amendment for December.

**BE IT RESOLVED**, that the Muskegon Heights Public School Academy System Board of Directors make a motion to approve the financial statements for November, vendor invoice list for payment and the December budget amendment as presented.

Lewis MOVED and Bradford SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis-Yes Bradford-Yes

VIII. **SUPERINTENDENT UPDATE**

The superintendent provided updates to the Board on events and activities of the district and answered questions from the Board.

**IX. SQUARE 1 STRATEGY GROUP UPDATE**

- A. Dr. Hicks provided updates to the Board on events and activities by Square 1 and the district and answered questions from the Board.

**X. DISCUSSION ITEMS**

- A. Parent University - Phyllis Loudermill
  - Ms. Loudermill presented to the Board on Parent University and answered questions from the Board.
- B. Special Education Update - Anthony Pendleton
  - Mr. Pendleton presented to the Board on special education and answered questions from the Board.
- C. ESSER Funding - Dr. Belinda Hicks
  - DR. Hicks asked the Board for permission for Square 1 to fund a HR generalist through ESSER. Square 1 agreed to assist financially with the beginning of the school year marketing campaign.
- D. Strategic Planning Presentations
  - The Board received two of three presentations for Strategic Planning support. The Board asked questions of both presenters.

**XI. ACTION ITEMS**

- A. **Approve strategic planning facilitation to begin after the first of the year.**

**BE IT RESOLVED**, that the Muskegon Heights Public School Academy System Board of Directors make the resolution to approve Provisions, LLC for strategic planning facilitation to begin after the first of the year.

Slater MOVED and Bradford SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis-Abstain Bradford-Yes

- B. **Approve the Interagency Agreement with Hackley Community Care.**

**BE IT RESOLVED**, that the Muskegon Heights Public School Academy System Board of Directors make the resolution to approve the Interagency Agreement with Hackley Community Care.

Lewis MOVED and Bradford SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis-Yes Bradford-Yes

**C. Approve the updated Board policies and administrative guidelines provided by National Charter Schools Institute.**

BE IT RESOLVED, that the Muskegon Heights Public School Academy System Board of Directors make a motion to approve the updated Board policies and administrative guidelines provided by National Charter Schools Institute.

Lewis MOVED and Bradford SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis-Yes Bradford-Yes

**D. Approve payment of invoices to MAISD for services provided in the amount of \$72,847.69, per the terms in the temporary service provider agreement.**

BE IT RESOLVED, that the Muskegon Heights Public School Academy System Board of Directors make a motion to approve payment of invoices to MAISD for services provided in the amount of \$72,847.69, per the terms in the temporary service provider agreement.

Bradford MOVED and Lewis SECONDED the adoption of the resolution.

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis-Yes Bradford-Yes

**XII. COMMENTS FROM THE BOARD OF DIRECTORS**

- Members of the Board provided comments

**XIII. NEXT MEETING**

- Regular Board of Directors Meeting, Tuesday, January 16, 2023, 6:00 p.m.at Edgewood Elementary.

**XI. MEETING ADJOURNMENT**

Lewis MOVED to adjourn and Bradford SECONDED

ROLL CALL: Slater-Yes Ross-Furse-Absent Lewis-Yes Bradford-Yes

Meeting adjourned at 9:21 p.m.

Respectfully submitted,

Hillery Rose-Furse, Secretary